

2021 ANNUAL REPORT



United Church of Christ
Lenox, Massachusetts

*Led by the Holy Spirit, this congregation is committed
to being Christ's disciples in the community.*

Sunday, January 30, 2022

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Order of Annual Meeting

The Church on the Hill
The United Church of Christ in Lenox
January 30, 2022

The Warrant for the MeetingEmily Johnson, Clerk
The Declaration of a QuorumEmily Johnson, Clerk
Moment of Prayer Pastor Liz Goodman

Moment of Silence for Deceased Members and Friends of the Congregation



Jean Bussard - May 17, 2021
Alice Hoff – May 27, 2021
Joan Ann Thomson – November 2, 2021

*For all the saints who from their labors rest,
Who to the world their steadfast faith confessed,
Your name, O Jesus, be forever blessed,
Alleluia! Alleluia!*

- Article I: Acceptance of minutes of previous Annual Meeting held on January 31, 2021
- Article II: Acceptance of reports of 2021 as printed in the Annual Report
- Article III: Adoption of the 2022 budget
- Article IV: Election of officers, boards, and committees
- Transaction of any other business that may legally come before the meeting
- Benediction

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Minutes of Previous Annual Meeting

Annual Meeting 1/31/21 Minutes – 12pm on Zoom

Barbara Sims called the meeting to order, and a quorum was called.

Article I: The minutes from the previous Annual Meeting was accepted without discussion.

Article II: The reports printed in the 2021 Annual Report were accepted without discussion.

Article III: The 2021 budget was passed with a proposed deficit of \$12,564.

Article IV: Walton Wilson was confirmed as the new moderator, Emily Johnson accepted the position of clerk, and Allegra Chin moved up from Assistant Treasurer to Treasurer. John Powell joined the diaconate for a three-year term. Carol Powell joined the trustees also for a three-year term.

The congregation celebrated and spoke their appreciation for all that Barbara Sims has done as moderator over the last six years. Her calming and steady presence led the congregation through some difficult transitions.

Walton Wilson closed the meeting.

Respectfully,
Emily Johnson, clerk

Reports

Clerk's Statistical Report

January 1, 2021 to December 31, 2021

Active Membership as of 1/1/2019	71
Baptisms	1
Weddings	1
Confirmed into Membership	1 Arthur Oliver
Letters of transfer	0
Welcomed into our Fellowship	0
Deaths	2 Jean Bussard Bob Stevens Alice Hoff
Death of a Friend	1 Joan Ann Thomson
Moved/transfers	2 John Nelson and Angela Lomanto
Total Active Membership 12/31/2021	68

Respectfully submitted,
Emily Johnson, *Clerk*

Report of the Pastor

Amy said not long ago, exasperated at our attempts to get our collective hands around some certain issue, "Leading a tiny little congregation seems like it's even harder than running a church of, like, 200 members!"

I'm not one to engage in inter-congregational competition. Congregational life in all its forms comes with many and different challenges.

That said, she's right. Seeing to the on-going life of a tiny but important congregation is *incredibly* challenging, puts demands on every last one of its members to participate actively and responsively to whatever capacity each has at the ready. Church on the Hill, smaller in number than ever in recent decades, is no less busy and important in and to its context, which isn't even to speak to how important it is to its members, participants, and pastor. With as much work but with fewer workers, it sounds like something Jesus would talk about. (Luke 10:2)

Our first full year living with COVID, 2021 brought with it a heaviness, a worn weariness. Yet this congregation continues to feel spry and responsive, adaptable and devoted to Christ, the gospel, one another, and our community and world.

As pastor, I have many tasks. I've teased them out here.

Leading Worship

My highest priority any given week is preparing for and leading worship. The worship life of a congregation is its beating heart, and the sacrament of the word, always crucial, is even more so when our connection with one another is otherwise distant. Planning worship generally takes about 5 hours a week, and contemplating and eventually writing the sermon generally takes me about 10. (These are hours are largely shared with Monterey.) I tend to plan worship on Tuesday or Wednesday, write the sermon Friday-Saturday, and prepare the bulletins and sanctuary on Saturday afternoons.

Committee work

I attend monthly meetings of the Parish Council, Deacons, and Trustees. This tends to be 4-5 hours per month. The Chapel Steering Committee (not an official committee of the church) became active in September and will continue to be in the coming year. This has tended to be about 1 hour a month with note-taking and agenda setting up top of that. The Outreach Committee was less active as a standing committee, though the work of outreach has been ongoing.

Communication (Hilltopics, website, bulletin, email messages, podcast, etc.)

Messaging with the congregation and wider public generally takes about 5-10 hours a month.

Pastoral Care

This has becoming challenging during the pandemic, with in-person visits not possible for the most part. As usual, I reiterate my availability for care however it might be needed. I also encourage people to let me know when a pastoral emergency arises. Never assume I already know or someone else has already told me.

Faith Formation

The (both-church) lectionary Bible study, which takes place on Zoom, is sustaining and enriching, with a regular number of participants of 4-10 people. The (both-church) book club, also on Zoom, has allowed in-depth study of whole books of the Bible, and is also open to theological exploration, cultural criticism from a Christian perspective, or literature, which we decide as we go. This is about 1-2 hours per week, depending on whether the book club is active or between books.

Master Planning

Partner with Eileen Mahoney has had me continue to help move us toward realizing our Master Plan of renovating the meetinghouse so it's more useful to our purposes and the purposes of our wider community. The Ghost tours of this summer brought many people into the meetinghouse who'd never been inside and raised our profile. Relatedly, an inspection of the building brought to light a long-standing violation of the steps up to the cemetery-side door. We established a three-year variance with the town to let those steps remain knowing that once we complete our renovation we won't even be using that door as an easement. My guess is this takes about 2-5 hours per month.

Chapel Steering Committee (Susan Foulds, Louise McCue, Arthur Oliver, Barbara Sims)

Work with this committee is related to the Master Planning in its aim to make the chapel more useful to our purposes and the purposes of our wider community—but with the intention of doing less radical and expensive work, keeping it to sprucing up.

- The installation of the **labyrinth**, thanks to Barbara’s artistic sense, her labor and her welcoming the assistance from Jenn and Emily W., invited us to take a fresh look at the whole building, agreeing our next priority should be repairing and repainting all the walls and ceilings of the main floor of the chapel, except for the offices. As with the meetinghouse, which we cleaned and decluttered, so with the chapel parlor, which now has a more relevant library of books to refer and to borrow.
- The **historical documents** stored in the parlor window bench (aka “Emily’s bench”) which Emily Wilson has painstakingly kept, curated, and catalogued, came into the appreciation of Amy Lafave, our town historian housed at the library, who would like to help us keep safe and make public as needed much of these materials. She produced a list of recommendations and requests, and will work with Emily once she’s back from Florida in the spring.

Special Services

I officiated at one baptism, one wedding, and four funeral/memorial services this year. We had Zoom Maundy Thursday and Good Friday once again, and a Christmas Service of Lessons and Carols thanks to David Anderegg, whose original carols and his desire to have them performed in Church on the Hill poised us to reinvent the form for COVID times. Memorial Day and Thanksgiving services both were casualties of COVID this year.

Staff Management

The staff have all had to be adaptive this year as COVID had us canceling events or changing course more than a few times. Communication hasn’t always been what we need it to be in order to avoid moments of confusion or chaos from time to time. With a measure of grace and forgiveness, we’re persevering, and I’m hoping to improve at this aspect of congregational ministry that I have no prior experience in and that seminary doesn’t train you for. I suggest in the coming year we undergo a staff performance review for each of the four of us, overseen by the moderator and Parish Council.

Wider Church

I continue to serve as the Chair of Church & Ministry. I continue as an emeritus board member of Volunteers in Medicine. I wrote two articles last year that will appear in the coming year *The Christian Century* and two others in their email publication. The weekly podcast of the preaching continues to gain about 70 downloads per episode.

Summary

An important church, a busy church, we should rejoice in the resilience and faithfulness we've shown. It's an honor to serve this congregation as pastor.

Lovingly submitted,
Rev. Liz Goodman
Pastor

Independent Contractor Report – Historic Preservation

Capital Campaign

Continued laying the groundwork to identify potential donors, build community awareness and interest in Church on the Hill's historical importance and role in the community. This was accomplished through:

- Program development
- Meetings with individual stakeholders
- Town of Lenox
- Lenox Chamber Board
- Cultural District Steering Committee

Program Development & Advertising

Programs demonstrate Church on the Hill's intention to serve the community by offering events. We expanded the Ghost Talks to include a tour of the Cemetery and increased the number of events from 1 to 9 which brought roughly 300 new people into the Meeting House.

Planning additional programs for 2022 to include Ghost Tours, a celebration of restored bells, Craft Fair, and possibly Boston Camerata concert.

These programs were advertised on social media, the Chamber weekly newsletter, posters and flyers placed throughout Berkshire County

Grant management

Coordinated planning of bell and clock restoration with contractor which will be completed this Spring 2022.

Respectfully submitted,
Eileen Mahoney

Report of the Music Minister

Like everything else in 2021, music for Church on the Hill was a challenge. But, thanks to my electric piano, we were able to conduct outdoor services over the summer, as we did in 2020. While outdoors, we continued with the singalongs that were a regular part of the 2020 services, but this time, only every other week (if we continue with outdoor services this summer, I will let the congregation decide if they want to continue this 'tradition' in any form). I was even able to play a few hymns on the organ setting of my keyboard! And, once we moved indoors, we didn't

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have to leave the doors open, which we had done in 2020 (and which brought in-person services to an end after Nov.).

Although we had no Christmas Eve service for the second year in a row, Emily Johnson (on trombone) was able to join me at our Dec. 26 service with what would have been our Christmas Eve program. And, carrying into 2022, Jack Brown just made his annual return for Epiphany, a week - and a year - late.

Finally, I've been trying to incorporate the church organ into my plans more often this year, at least to play one hymn, even though, as anybody knows who's been inside the Meeting House during the week, it's a real challenge to practice there during these cold winter months!

Respectfully Submitted,
Charles Fitzhugh
Minister of Music

Report of the Moderator

2021 was a uniquely challenging year for all of us. Time and again, our resiliency was called upon both in our private lives and as a beloved church community as we continued to adapt to the disruptions which arose during in the second year of the global pandemic. Throughout the long New England winter and into the spring we gathered online each week and worshipped together, led by Pastor Liz Goodman and our stalwart Diaconate. Zoom also gave us a platform where we could continue to safely meet for Bible Study and The Book Club, and where the staff – including our intrepid office administrator Mark Farrell and our sexton Jenn Beaudry -- and Parish Council could meet regularly to conduct the business of the church. Technology gave us the ability to stay connected to one another, and while it may not be our preferred way to be in community, it did allow new friends and members to join us on a regular basis and brought us together with some of our brethren from the Monterey UCC.

As the weather warmed, we held Sunday services outside the Meetinghouse: joyful occasions which renewed and strengthened our attachments and our collective sense of mission. Over the summer, Barbara Sims painted a labyrinth on the floor of the Chapel which members of the public have visited and made use of. Bob Gardiner has continued to put his faith into practice by leading our mission with the Lenox Food Pantry. Despite the ever-changing health and safety guidelines issued by different local and state agencies, we were able to gather again safely in the sanctuary this past fall and into the winter. It was a blessing that all who attended worship services each week agreed to follow our protocols of remaining masked and physically distanced, and this is one way we demonstrated our responsibility to love and care for one another.

Crisis creates opportunities. As we've successfully managed to navigate the realities of our present situation, we've also been looking ahead to the future of Church on the Hill. Our plan moving forward is to create a more open, flexible space within the meetinghouse which will accommodate our needs as a congregation as well as allow for multiple uses and programs run by different organizations throughout the Berkshires, which we believe will raise the church's profile, encourage more people to visit our historic sanctuary, and strengthen relationships with our local community. We want to increase our programming (such as the series of cemetery talks and ghost stories hosted last fall by Robert Oakes) in preparation for a Capital Campaign. As you know, we are working with grant writer and consultant Eileen Mahoney, who helped us secure a large grant from the Lenox Community Preservation Fund to help cover the costs of repairing the clock in the steeple of our sanctuary.

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Despite the various uncertainties of the present moment, we're developing our capacity to quickly adjust to different circumstances. Our collective future is coming into focus, and once we're safely on the other side of the current pandemic we will again be bringing people together who can help us realize our vision. Despite our ongoing challenges, we have a lot to be grateful for. Thank you all for your sustaining faith, your resilience, and your ongoing activity on behalf of Church on the Hill.

Respectfully,
Walton Wilson

Report of the Trustees

The trustee committee in 2020 consisted of, Carol Powell, chair, Ticki Winsor and Ann Trabulsi.

We are small in number, however, the Trustees have managed to accomplish a number of projects this year

Early in the year, with the help of our consultant, Eileen Mahoney, we received a grant from the town of Lenox to repair both the clock and the clock tower of the Meeting House. Sean Cane from Troy, New York will be doing the repairs in the early spring.

Foresight Land Services has studied our parking situation at the Meeting House and will come up with a new reconfiguration for marking the parking spaces. This planning came under the Master Plan for the Meeting House.

A Chapel Steering Committee consisting of Barbara Sims, Louise McCue, Susan Foulds and Arthur Oliver are in the process of refurbishing/updating of our Chapel. They have hired a painter to repaint the chapel, parlor and hallways on the first floor of the Chapel building and will do additional updating as our finances allow. The Chapel was last updated/renovated in the late 1990s.

The Trustees are working with Amy Lafare, the Local History Librarian at the Lenox Public Library on our historical documents and artifacts deciding what might go to the library and what will be retained at the Chapel. This project will be completed in the spring when Amy can consult with Emily Wilson.

The Trustees, along with Mark Farrell, Amy Chin and Allegra Chin have worked on and updated line items in our budget to try and make it easier to understand.

Rental fees for use of spaces in the Chapel and the Meeting House have been updated. Also, fees have been established for weddings and funerals/memorials for non-members.

Probably our most important accomplishment this year has been the creation of the labyrinth oriented to the stain glass window in the chapel. A big thank you to Barbara Sims for all the work she did, from finding the appropriate labyrinth pattern to actually painting it on the chapel floor with assistance from Emily Wilson and Jenn Beaudry. We are hoping the labyrinth will become a destination for many people. The Trustees would also like to thank the Chin family for the donation of a security camera that is now up in the chapel.

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I personally want to thank Ann Trabulsi and Ticki Winsor, fellow Trustees, for all their time, work and input throughout the year as well as to Liz for her continued guidance and support she has given us.

Respectively submitted,
Carol Powell, Chairperson

Report of the Diaconate

It was yet another year of the worldwide covid pandemic. For Church on the Hill, the year 2021 saw the Diaconate still struggling to implement all of the resulting restrictions and guidelines of the Center for Disease Control's regulations into our worship traditions and practices, yet attempting to keep our small congregation engaged and in touch with each other. This was, and still is, a tall and challenging order. How can we continue to be safe from this contagious virus yet share in worship and fellowship together?

Each and every month of the Deacons meetings in 2021 was consumed with this issue, especially as it relates to how and where we would worship on Sundays. At the beginning of the year, Church on the Hill continued its practice from 2020 of meeting virtually on Zoom for our worship services since in person meetings were not in keeping with all protective guidelines. Led by Pastor Liz, we combined our Sunday morning gatherings with those of the Monterey congregation. Though Zoom worship necessitated some adjustments, the advantages were not only that we were becoming more familiar with Monterey congregants but that it was including participants from out of the area as well.

During that winter and into the Lenten season, we held an Ash Wednesday service, a Palm Sunday, without real palms, as well as a Maundy Thursday service online. Even Easter Sunday of 2021 was a Zoom meeting without all the traditional spring flowers decorating the Meetinghouse. All to fulfill covid restrictions. By May, we were able to safely move our Sunday services outside of the building as we had in the previous year.

The summer of 2021, however, proved to be more rainy than the previous year, so in terms of outside worship, an alternative needed to be found. It should be noted, however, that the Pentecost Sunday worship was held on a gloriously sunny morning outside with banners flying in the wind. But after much discussion, the deacons decided that we really wanted to use the Meetinghouse in inclement weather as our alternative and made changes to follow Covid guidelines to make that viable. Tape was added to the pews to indicate socially distanced seating, masks were required, doors opened, fans running, a contact sign in sheet set up, and hand sanitizer made available. Though Charlie Fitzhugh provided music, there was no singing by the congregants. To this day, this protocol is still in place for Meetinghouse use, although doors are kept shut when the building is heated and we are singing again, with masks.

This format, outside in favorable weather, inside when it was not, continued until the Deacons determined that as of September 12th, all Sunday worship would remain indoors and has continued to be so until January 30, 2022. The deacons and pastor reluctantly decided that there could be no Christmas Eve service this year again although a Sunday evening concert of Lessons and Carols with an outside choral group took place on December 19, and Jack Brown provided

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Epiphany related music in January. The covid worldwide pandemic, even as of this date, continues to rage.

Other activities led by the Board of Deacons this past year included an all church Cleaning Day in August, producing a list of Historic and Memorial artifacts in the Meetinghouse and updating the list of ministers on the plaque in the back of the sanctuary, upgrading the sound system to be able to hear Pastor Liz better, and a holiday outreach project for children in need through the Lenox Community Center. The Deacons also determined with Liz that the fifth Sunday of every month would be a Godly Play program in place of a traditional sermon. In case a Sunday service needs to be cancelled, Deacons would aid Liz in first making that decision, then getting the information out to everyone.

This year the Deacons reviewed and discussed our practices and policies regarding the two sacraments that we observe at Church on the Hill: baptism and communion. Though the serving of communion as well as the elements themselves needed to be improvised to conform to covid rules, the Deacons determined that the essence of communion, the most important factor in its observance, is the story of Jesus' Last Supper and its meaning for us regardless of how communion is served, and that participation in our communion is open to everyone. We decided that we would take the bread as individuals when served, and the wine together as had previously been done all while music is being played during the serving. The Deacons noted that the practice of baptism at Church on the Hill is understood as a mystery, a relationship realized, and taken very seriously. In terms of the inclusion of the church membership in this rite, each individual request for a baptism will be based on both the family's and the pastor's wishes. These are the specific guidelines for the two sacraments as determined by the 2021 Board of Deacons.

In conclusion, I, and the entire Diaconate, recognize the extraordinary blessings of having Liz Goodman as our Pastor and appreciate the work we have been able to accomplish together with her especially, as well as the contributions of our beloved staff: Jenn Beaudry, Mark Farrell and Charlie Fitzhugh. It is a true pleasure to work with all of you. Thank you!

Respectfully submitted for the 2021 Board of Deacons,

Louise McCue, Chair
Carol Maynard
Ellen Merritt
John Powell
Barbara Sims

Report of the Memorial Committee

Memorial committee report: John Powell, Susan Foulds, Peter Metz

We worked with Heather Pixley on logo-development. We're waiting for a revision of her work. Once the committee approves it, we'll bring the proposed logo to Parish Council and then congregation for approval.

Next will come signage—outside the meetinghouse, outside the chapel, and eventually inside the chapel.

Prior to that, or in addition to that, we're considering spending money on repairing and painting the main floor of the chapel, except the offices.

Report of the Craft Fair

The 2021 Craft Fair was unfortunately cancelled due to the COVID-19 pandemic.
Financial & Budget Reports

Report of the Collector

2021 Pledges Budgeted	\$69,049
2021 Pledges Received (includes overpaid pledges)	\$64,061
2021 prepaid pledges collected in 2020	\$4,375
Total 2021 Pledges Collected (uncludes overpaid pledges)	\$68,436
Balance Due (in unpaid pledges) payable in 2022	\$5,063

2021 Operating Funds Collections

2021 Pledges	\$64,061
2020 Pledges	\$3,900
2022 Prepaid Pledges	\$6,070
Unsolicited Gifts	\$2,480
Loose Plate	\$1,850
Fuel Fund	\$100
Christmas Eve	\$0
Subtotal Operating	\$78,461

2020 Miscellaneous Contributions

Memorial Funds	\$150
Special Gifts	\$0
Music Fund	\$0
Subtotal Miscellaneous	\$150

2021 Pass-Thru Collections

Food Pantry	\$1,160
Special Fundraiser - Waitstaff (spill over from 2020)	\$700
Church Fundraiser - Ghost Tours	\$770
Pastor's Discretionary Fund	\$55
Subtotal Pass-Thru	\$2,685

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2021 UCC Special Offerings

One Great Hour of Sharing	\$1,025
Strengthen the Church	\$0
Neighbor's in Need	\$620
Christmas Fund (collected so far in 2021)	\$10
Sub-total Special Collections	\$1,655
TOTAL AMOUNT RECEIVED	\$82,951

Report of the Finance Committee

The Committee reviewed monthly financial reports of our three endowment funds that are managed by Renaissance Investment Group and periodically communicated with Renaissance by e-mail any questions we had.

Jesse Goodman and Susan Foulds joined the Committee this year. Angela Lomato left with our heartfelt thanks for the good work she did while on the Committee.

The following data summarizes our investment performance for 2021:

Total Value on January 1, 2021: \$1,135,461

Closing Value on December 31, 2021: \$1,282,903

Total Deposits: 0

Total Withdrawals: \$69,190

The 2021 combined portfolio return was 20.86%

The 2021 combined equity return was 28.92%

Comparative Indices:

S&P500 Total Return: 28.71%

MSCI EAFE (Net Dividend): 11.46%

Asset Allocation:

ACCOUNT	CASH	EQUITY	FIXED INCOME	TOTAL
Operating	\$15,735	\$270,784	\$137,908	\$424,428
Physical Assets	\$30,141	\$515,689	\$267,615	\$813,445
Outreach	\$2,882	\$32,150	\$9,998	\$45,030
TOTAL	\$48,758	\$818,623	\$415,521	\$1,282,903
Asset %	4%	64%	32%	100.0%

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Respectfully submitted,
Ann Trabulsi, *Chair*, Bill Jones,
Jesse Goodman, Susan Foulds

Balance Sheet

ASSETS

Cash and Bank Accounts		
Adams Community Bank - Operating	\$18,612	
Adams Community Bank - Memorial	\$10,121	
Adams Community Bank - Special Projects	\$14,400	
Adams Community Bank - Sabbatical	\$2,854	
Adams Community Bank - Wedding	\$100	
Adams Community Bank - In/Out Account	\$6,119	Incl. \$5,820 2022 Pledge
Adams Community Bank – Craft Fair	\$728	
<i>Sub-Total</i>	\$52,934	

INVESTMENTS

<i>Operating Fund</i>	\$424,428
<i>Maintenance Fund</i>	\$813,446
<i>Outreach Fund</i>	\$45,029
<i>Total Investments</i>	\$1,282,903

<i>Total Assets</i>	\$1,335,837
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Budget Summary

	2021	Budget	Actual
Income		\$147,494	\$152,980
Salaries		85,435	71,768
Admin Expenses		12,416	12,596
Utilities		17,340	12,722
Building Maintenance		16,185	18,916
Missions		7,670	5,867
Misc. Expenses		15,008	29,901
		160,058	168,932

Church Budget 2021/2022

<u>Income</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>2022 Proposed</u>
<u>Unrestricted</u>			
Pledges 2021	\$ 69,749.00	\$ 51,374.40	\$ 5,050.00
Pledges 2022	\$ -	\$ -	\$ 70,804.00
Loose Plate	\$ 1,000.00	\$ 1,658.00	\$ 2,000.00
Fuel	\$ -	\$ 100.00	\$ 500.00
Unsolicited Gifts	\$ -	\$ -	\$ -
Weddings	\$ -	\$ 800.00	\$ 1,000.00
Funerals	\$ -	\$ -	\$ 300.00
Banking Interest	\$ 25.00	\$ 19.70	\$ 20.00
Investment Interest	\$ -	\$ -	\$ -
Meeting House Rentals	\$ -	\$ -	\$ -
Chapel Rentals	\$ 1,000.00	\$ 1,895.00	\$ 4,000.00
Fundraising	\$ -	\$ -	\$ -
Memorial Gifts	\$ -	\$ -	\$ -
Endowment Operating Support	\$ 12,020.00	\$ 15,125.00	\$ 14,228.00
<u>Restricted</u>			
Physical Assets Fund/Building Maintenance	\$ 15,610.00	\$ 1,500.00	\$ 14,369.00
Maintenance Fund/Utilities	\$ 12,560.00	\$ 12,560.00	\$ 6,360.00
Outreach Fund	\$ 3,500.00	\$ -	\$ 1,350.00
Electric Reimbursement	\$ 7,500.00	\$ 6,171.66	\$ 7,500.00
<u>TOTAL INCOME</u>			<u>\$ 127,481.00</u>

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<u>Expenses</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>2022 Proposed</u>
<u>Payroll</u>			
Pastor's Salary		\$ 51,448.50	\$ 51,448.50
Music Minister Salary	\$ 5,610.00	\$ 4,800.00	\$ 5,610.00
Office Administrator	\$ 15,776.00	\$ 15,776.00	\$ 15,776.00
Sexton	\$ 10,000.00	\$ 3,738.83	\$ 6,000.00
Payroll Taxes	\$ 2,600.00	\$ 1,741.90	\$ 1,864.76
Subtotal			\$ 80,699.26
<u>Insurance</u>			
Liability and Fire	\$ 6,350.00	\$ 7,874.00	\$ 7,874.00
Installment Fee	\$ 28.00	\$ -	\$ 28.00
One MM Dollar Liability Umbrella	\$ 418.00	\$ -	\$ 418.00
Workers Comp, The Hartford	\$ 875.00	\$ 573.40	\$ 875.00
Subtotal			\$ 9,195.00
<u>Maintenance</u>			
Electricity Chapel	\$ 1,200.00	\$ 960.26	\$ 1,200.00
Electricity Meeting House	\$ 7,500.00	\$ 7,282.49	\$ 7,500.00
Water Sewer Chapel	\$ 375.00	\$ -	\$ 80.00
Water Sewer Meeting House	\$ 165.00	\$ -	\$ 80.00
Gas Chapel	\$ 2,500.00	\$ 1,798.70	\$ 2,500.00
Gas Meeting House	\$ 5,000.00	\$ 176.48	\$ 2,500.00
Subtotal			\$ 13,860.00
<u>Physical Assets</u>			
Repairs Maintenance	\$ 15,610.00	\$ 18,523.70	\$ 13,969.00
<u>Missions</u>			
SNEUCC Proportional Giving	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00
Boomerang	\$ 500.00	\$ 500.00	\$ 500.00
Fellowship Dues Berkshire Assoc.	\$ 170.00	\$ 132.00	\$ 150.00
Outreach Group Donations	\$ 2,250.00	\$ 360.00	\$ 1,350.00
Subtotal			\$ 4,000.00

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<u>Advertising</u>			
Newspaper	\$ 200.00	\$ 9.10	\$ 100.00
Lenox Chamber Commerce	\$ -	\$ 240.00	\$ 240.00
Digital Advertising	\$ 75.00	\$ -	\$ 50.00
Fundraising Advertsing	\$ -	\$ 83.88	\$ 100.00
Subtotal			\$ 490.00
<u>Office Supplies</u>			
Bank Charges	\$ 100.00	\$ 170.00	\$ 100.00
Office Supplies	\$ 300.00	\$ 293.89	\$ 300.00
Postage	\$ 200.00	\$ 113.00	\$ 150.00
Phone - Chapel	\$ 1,800.00	\$ 194.29	\$ 1,600.00
Phone - Meeting House	\$ 450.00	\$ 399.81	\$ 450.00
Web Site	\$ -	\$ 943.80	\$ -
Computer Hardware	\$ -	\$ -	\$ -
Computer Software	\$ -	\$ 31.86	\$ 150.00
Support Contracts	\$ 455.00	\$ 455.00	\$ 455.00
Safe Deposit Rental	\$ 55.00	\$ -	\$ 55.00
Copier Lease	\$ 1,110.00	\$ 1,049.48	\$ 1,110.00
PhotoCopier Contract	\$ -	\$ 82.30	\$ 100.00
Fundraising Supplies	\$ -	\$ -	\$ -
Staff Development	\$ 200.00	\$ 20.00	\$ 200.00
Subtotal			\$ 4,670.00
<u>Music</u>			
Music Supplies	\$ -	\$ -	\$ -
Copyright Leasing	\$ -	\$ -	\$ -
Instrument Maintenance	\$ 1,125.00	\$ 505.00	\$ 1,125.00
Guest Musicians	\$ 600.00	\$ -	\$ 150.00
Substitute Organist	\$ 300.00	\$ -	\$ -
Subtotal			\$ 1,275.00
<u>Deaconate</u>			
Supply Preachers	\$ 800.00	\$ -	\$ 400.00
Worship Supplies	\$ 200.00	\$ 36.92	\$ 100.00
Flowers and Gifts	\$ -	\$ -	\$ -

Church on the Hill, United Church of Christ

Traffic Control	\$ 332.00	\$ -	\$ -
Subtotal			\$ 500.00
<u>Trustees</u>			
Stewardship Supplies	\$ 100.00	\$ -	\$ -
Collector Supplies	\$ 150.00	\$ -	\$ -
Landscaping	\$ 200.00	\$ 31.96	\$ 100.00
Trash Removal	\$ 225.00	\$ 175.00	\$ 225.00
Monitoring Chapel	\$ 300.00	\$ 318.00	\$ 318.00
Monitoring Meeting House	\$ 300.00	\$ 318.00	\$ 318.00
Security Services Chapel	\$ -	\$ 78.00	\$ -
Security Services Meeting House	\$ -	\$ -	\$ -
Cleaning Supplies	\$ 150.00	\$ -	\$ 100.00
Subtotal			\$ 1,061.00
<u>Town of Lenox</u>			
Fire Alarm Reg. Chapel	\$ 100.00	\$ 71.75	\$ 100.00
Fire Alarm Reg. Meeting House	\$ 100.00	\$ 151.65	\$ 155.00
Certificate of Occupancy Chapel	\$ 150.00	\$ 300.00	\$ 150.00
Certificate of Occupancy Meeting House	\$ 150.00	\$ 300.00	\$ 150.00
Dept. of Health Chapel	\$ 25.00	\$ -	\$ -
Subtotal			\$ 555.00
<u>Sabbatical Planning</u>			
Sabbatical Plan Saving	\$ 600.00	\$ 600.00	\$ 600.00
<u>BUDGETED EXPENSES</u>			<u>\$ 130,874.26</u>
<u>Uncollected Pledges</u>			<u>\$ 4,000.00</u>
<u>TOTAL EXPENSE</u>			<u>\$ 134,874.26</u>
<u>TOTAL INCOME</u>			<u>\$ 127,481.00</u>
<u>LOSS</u>			<u>\$ (7,393.26)</u>

Respectfully submitted,
Allegra Chin

Special Proposal

The Trustees and Parish Council ask the congregation to approve the withdrawal of \$30,000 from the Physical Assets Fund to continue contracting with Eileen Mahoney, that her work on our behalf for historic preservation, grant writing, and directing a capital campaign will continue to June 2023.

Nominations for Ministries in 2022

Terms of office begin the day after Annual Meeting (January 30, 2022)

Bold = to be elected

Elected Ministries

Officers

Officers are elected to a one-year, renewable term.

(By-Laws, Article V, Section 1)

Walton Wilson

Emily Johnson

Allegra Chin

Moderator

Clerk

Treasurer

Amy Chin

Collector

Ass't Treasurer

The Diaconate

“There shall be five members on the Diaconate who shall be elected annually for a term of three years. After serving one full term, such members(s) may be re-elected for an additional one year term each year for a maximum of three additional years.

“The Diaconate shall cooperate with the Pastor in ministering to the spiritual needs of the Church and community. It shall aid the Pastor in caring for the poor, the sick and the sorrowing. It shall help the Pastor in extending an invitation to strangers to worship with us.” (from By-Laws, Article VI, Section 2)

1 year (through Jan. 2023)

2 years (through Jan. 2024)

3 years (through Jan. 2025)

Carol Maynard

John Powell

Arthur Oliver

Ellen Merritt

Trustees

“There shall be five members on the Trustees who shall be elected to serve one three-year term. After serving one full term, such members(s) may be re-elected for an additional one-year term each year for a maximum of three additional years.”

The Trustees hold, maintain, and provide insurance for all Church assets; supervise the Church budget; hire all paid staff (excepting the pastor).

(from By-Laws, Article VI, Section 3)

1 year (through Jan. 2023)

Ticki Winsor

Ann Trabulsi

2 years (through Jan. 2024)

Carol Powell

3 years (through Jan. 2025)

Committee of Delegates

“The Committee of Delegates shall consist of two people, one elected annually for a period of two years (term renewable). It is the duty of this Committee to attend those Area, Association, Conference and National meetings of the United Church of Christ at which the Church is allowed representation. The Delegates shall vote in the name of the Church and, periodically, give reports of such meetings to the Church Council, and at the Annual Meeting of the Church.”

(from By-Laws, Article VI, Section 5)

1 year (through Jan. 2023)

Emily Johnson

2 years (through Jan. 2024)

Amy Chin

The Auditor

“The Auditor shall be elected annually for a term of one year but may be re-elected after each term. ... The Auditor shall inspect and verify all financial accounts of the Church semi-annually (Oct and April) and provide written reports to the Trustees as well as a written report at the Annual Church Meeting.”

(from By-Laws, Article VI, Section 8)

1 year (through Jan. 2023)

Susan McNinch

Appointed and Ex Officio ministries:

Church Council

“The Church Council consists of the Moderator (presiding), the Pastor, the Clerk (as secretary), the Treasurer, the Collector and one representative each from the Diaconate, the Trustees, Christian Education Ministry, the Committee of Delegates, and the Outreach Ministry.

“It shall be the function of the Church Council to visualize the entire task of the Church and to coordinate its activities.”

(from By-Laws, Article VI, Section 1)

Walton Wilson

(Moderator)

Allegra Chin

(Treasurer)

(Trustee rep.)

Liz Goodman

(Pastor)

Amy Chin

(Collector)

(Delegate)

Emily Johnson

(Clerk)

(Deacon rep.)

(Outreach rep.)

Finance Committee

“The Finance Committee is a sub-committee of the Trustees and shall consist of the Moderator, Treasurer, and at least three members appointed by the Trustees. The Finance Committee shall be responsible for overseeing the financial assets of the Church, in conjunction with a financial advisor.”

(excerpted from By-Laws, Article VI, Section 3)

1 years (through Jan. 2023)

Bill Jones

Walton Wilson

(Moderator)

2 years (through Jan. 2024)

Ann Trablusi

Allegra Chin

(Treasurer)

3 years (through Jan. 2025)

Jesse Goodman

Lay Caregivers

Lay Caregivers comprise an open number of members and friends who receive training in visitation. They meet approximately four times yearly, coordinating their ministry with the pastor.

Memorial Committee

The Memorial Committee is a sub-committee of the Diaconate. Its members shall consist of the Pastor, a member of the Diaconate, and the Assistant Treasurer. This committee is responsible for receiving, acknowledging and dispensing of memorial gifts. (excerpted from By-Laws, Article VI, Section 2)

Pastor, ex officio _____, Diaconate Asst. Treasurer, ex officio

Stewardship Committee

The Stewardship Committee is an ad-hoc group of the Church Council (By-Laws, Article VI, Section 1). This committee guides Church participants to embrace the Christian vocation of stewardship over all that God has placed into our care; it also oversees the yearly pledging campaign.

Through Jan. 2022

Through Jan. 2023

Outreach Ministry

“The Outreach Ministry shall consist of an open number of non-elected members and friends who gather out of response to Jesus’ call to serve the world. The group will identify and relate to local, state, national, and international needs in a faithful and meaningful way. They shall be responsible to the congregation for mission education, guidance toward active participation in mission and outreach, and the allocation of the mission.”

(excerpted from By-Laws, Article VI, Section 9)

Through Jan. 2022

Through Jan. 2023

